

Backing up your data

It is our recommendation that you backup your data on a regular basis. (*Hardware failures can and will happen.*)

The key items that you will want to backup are: 'My Documents' folder and Internet Bookmarks. You can backup to whatever media you like: CD, DVD, USB Drive. We recommend have your data in at least 2 locations.

Location of these folders:

My Documents - C:\Documents and Settings\USER NAME\My Documents

Bookmarks (Internet Explorer) - C:\Documents and Settings\ USER NAME \Favorites