

Human Resource Management Program Master's Degree Application

Name of Applicant: Date of Application:

Last First Middle

Degree Seeking Non-Degree Seeking
 Fall Application Spring Application

Home Address:

Street City State Zip

Home Phone: Work Phone: Cell Phone:

International Phone Number: E-mail:

The following information is needed by the University in reporting to the U.S. Department of Education (Check one).

- White/Caucasian American Indian Black Hispanic Asian or Pacific Islander Alaskan Native
 Male Female

1. Do you have an undergraduate degree in Business Administration ? Yes Concentration:
 (Answer items A and B below, then proceed to question #3)
 No (Skip to question #2)

A. From which institution did you receive your degree, and in what year was it received?

Institution Year

B. Is the business college from where you received your degree accredited by AACSB? Yes No
To verify AACSB accreditation, please refer to the following website:
www.aacsb.edu/accreditation/accreditedmembers.asp (Proceed to question #3)

2. If your degree is not in Business Administration, please list degree here.

A. From which institution did you receive your degree, and in what year was it received?

Institution Year

3. Please indicate by checking below if you have taken the following courses at UT or equivalents of these courses.

Note: Equivalent courses must be indicated and a course syllabus or catalog description must be sent to the HRM program under separate cover. Instructor names should be listed for all course equivalents. If you need a description of the UT courses listed below, please consult the UT Undergraduate Catalog at: <http://diglib.lib.utk.edu/dlc/catalog/> or the HRM program information packet.

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|---|----|---|--|
| <input type="checkbox"/> Accounting 200 | Or | <input type="checkbox"/> Equivalent Course & Institution <input type="text"/> | <input type="checkbox"/> No Equivalent Taken |
| <input type="checkbox"/> Economics 201 | Or | <input type="checkbox"/> Equivalent Course & Institution <input type="text"/> | <input type="checkbox"/> No Equivalent Taken |
| <input type="checkbox"/> Business Admin 201 | Or | <input type="checkbox"/> Equivalent Course & Institution <input type="text"/> | <input type="checkbox"/> No Equivalent Taken |
| <input type="checkbox"/> Finance 301 | Or | <input type="checkbox"/> Equivalent Course & Institution <input type="text"/> | <input type="checkbox"/> No Equivalent Taken |

Name of Applicant:

4. Undergraduate Cumulative GPA *This cumulative GPA should be consistent with your undergraduate transcripts. The Graduate Catalog states that a student entering a Master's program must have a minimum GPA of 2.7 on a 4.0 scale from an accredited institution.*

5. If you graduated with honors, please list the honor here.

6. GRE Verbal Score GRE Quantitative Score GRE Composite Score
Verbal + Quantitative

7. GMAT Total Score:

8. TOEFL Exam Scores: (International applicants only) Paper Test Internet Test Computer- Based Test

9. IELTS Exam Score: (International applicants only)

10. Please list your most relevant work experience in the Human Resources field in the area below:

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Dates of Experience	Employer	Job Title
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Dates of Experience	Employer	Job Title
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Dates of Experience	Employer	Job Title
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Additional human resource experience can be listed on your resume.

11. Personal Career Objectives Statement
Please identify your personal career objectives and how these relate to the pursuit of a Master's degree in HRM. This statement should speak to the following three areas:

A. What are your personal career objectives? (1000 characters and/or spaces allowed)

Name of Applicant:

B. What are the specific values and importance of your involvement in our program and degree concentration?

(700 characters and/or spaces allowed)

C. How do you envision this program to prepare you for your personal career objectives? (700 characters and/or spaces allowed)

In addition to this application, the applicant should send the following information to the HRM Program:

1) Three (3) Applicant Rating Forms

These forms can be found on the following website under FORMS:
<http://admissions.utk.edu/graduate>

2) Detailed Resume

3) GRE or GMAT score report* (test scores can be no more than 5 years old)

4) TOEFL test score report* (international applicants only)

*Photocopies of all test reports are permitted

5) Syllabus or catalog description and instructor name for any course equivalents listed in question #3.

Please mail supplemental materials to:

The University of Tennessee
 Human Resource Management Program
 College of Business Administration
 408 Stokely Management Center
 916 Volunteer Blvd.
 Knoxville, TN 37996-0545
Attn: Elizabeth Ferguson

Materials can also be e-mailed to:

hrm@utk.edu

Phone: (865) 974-3161

****Please note that applicants to the HRM Master's Degree program must also complete an application with the Graduate and International Admissions Office. Deadlines for application submission for fall applications are February 1 for international students and May 1 for domestic students. Deadline for application submission for spring applicants is June 1 for international students and October 1 for domestic students. Please visit the following website for an online application to the Graduate School: <http://admissions.utk.edu/graduate/>**

The HRM program has a "rolling" evaluation of candidate applications for fall admissions; meaning that completed applications to the HRM Master's degree program will be evaluated beginning March 1 and will continue through May 1 as space allows.

Please do not change subject line when e-mailing form.